

Infinity Acupuncture & Sports Medicine, LLC

When a patient does not show for an appointment, it inconveniences both the practitioner and other patients. It takes time away from the schedule that could benefit other patients.

**Effective November 27, 2013 the following cancellation and no-show policies are in effect.**

**Cancellation Policy**

Please give at least 24 hours advance notice if you must cancel an appointment. Appointments which are cancelled less than 24 hours prior to the scheduled time will incur a fee of **50% of the regular appointment fee**. Appointments which are cancelled more than 24 hours ahead of scheduled time will not incur any fee.

**No-Show Policy**

No-shows will be charged the **full regular appointment fee**.

Repeated late cancellations or no-shows will result in the patient being referred to another practitioner in another office.

Any payments are due immediately and an account must be in good standing to schedule future appointments.

Infinity Acupuncture & Sports Medicine, LLC will consider extreme circumstances on a case by case basis.

The undersigned agrees to this cancellation and no-show policy.

\_\_\_\_\_  
Patient signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient printed name

\_\_\_\_\_

\_\_\_\_\_  
Office Signature